

Emergency Measures Organization – Medical Services Officer

Municipalities are the first line of defense in an emergency and are responsible under the Emergency Planning Act, 1989 to respond when events threaten the safety of people, property and the environment. The plan gives council the responsibility for the direction and control of a municipal emergency response in order to take action to implement the plan and to protect the property, health, safety and welfare of the public. Managing emergencies involves multiple jurisdictions, levels of government, agencies and other emergency responders.

The Town of Indian Head EMO Planning Committee is comprised of a dedicated group of volunteers including Fire Department staff, First Responders from EMS, Administrators, elected officials, interested residents and Government Emergency Management and Fire Safety representatives.

Skills:

- Excellent interpersonal communication skills (both verbal & written).
- Be in possession of strong planning and coordination skills along with the ability to organize information, assess issues and take action.
- Detailed oriented with the ability to plan, organize and coordinate activities of self and others to achieve targets.
- Problem recognition and analytical capabilities for problem solving.
- Able to demonstrate leaderships and be able to manage and coordinate responses to emergency events.

Duties:

- Work with the medical and group living facilities, as well as the major industrial employers to keep records of their Emergency/Disaster Plan. The Medical Services Officer will activate the facilities' disaster plan in an emergency event.
- Responsible for coordination of volunteers for the hospital/care homes in the event of an evacuation.
- Acts as the liaison for the hospital/care homes.
- Provide or request mutual aid if required.
- Maintains a log of all actions taken.

We are looking for someone to join our team to be in place for the fall of 2022. For more information, please contact:

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