

**NOVEMBER 28, 2022**

The regular meeting of the Council of the Town of Indian Head, in the Province of Saskatchewan, was held in the Council Chambers at the Town Office located at 419 Grand Avenue on November 28, 2022.

**PRESENT:**

Mayor Cole, Councillors Craigie, Moses, Hubbs, Simpson, Assistant Administrator Krissy Longeau and Administrator Cam Thauberger

**ABSENT:**

Councillors Palmer and Longeau

**CALL TO ORDER:**

A quorum being present Mayor Cole called the meeting to order at 6:53 p.m.

**AGENDA:**

554-22 CRAIGIE/SIMPSON that the agenda be adopted as presented.

**CARRIED**

**MINUTES:**

555-22 HUBBS/SIMPSON that the minutes of the regular meeting held November 14, 2022 are approved as circulated.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

No business arising from minutes.

**DELEGATION:**

7:15 p.m. – Indian Head Communities in Bloom

The Indian Head Communities in Bloom Committee was introduced to Town Council. The Communities in Bloom Committee members present for the meeting were Ruth Anne Rudack, Donna Thompson, Karen Dickie, Carol Belanger, Kim Blanchard and Darlene Toews. Ruth Anne Rudack led the discussion with Town Council. Ruth Anne notified Town Council that the Communities in Bloom Committee has decided to cease operations as of December 31, 2022. Ruth Anne delivered a “year at a glance” Communities in Bloom document to the Administrator Cam Thauberger. The document is a summary of all related Communities in Bloom projects, duties and responsibilities. Once all accounts are paid, the bank account balance will be forwarded on to the Town. It is the Committee’s hope that the balance transferred to the Town is earmarked for Communities in Bloom related projects in the future. Mayor Cole thanked the Committee members for their contributions to Indian Head over the years, the Communities in Bloom program has been a great success.

7:30 p.m. – Little Castle Daycare

Members of the Little Castle Daycare Board were welcomed to the meeting. Members of the Little Castle Daycare Board present were Andrea Baumgartner, Michelle Gendron, Laurie Heisler, Oneida Woidyla, Tracey Blenkin and Alayna Ward. Andrea Baumgartner led the discussion with Town Council. Andrea spoke with Town Council regarding their goal of constructing a new childcare facility within Indian Head. The daycare has



outgrown its current location and to offer an increased service to the community of Indian Head they require more space. The presentation to Council was more for awareness purposes and the Little Castle Daycare Board members hope that the Town can see the importance of this need and ask for the Town's support throughout the process. Town Council thanked them for their very informative presentation.

**PUBLIC HEARING:**

No public hearing scheduled for this meeting.

**MONTHLY FINANCIAL STATEMENTS:**

No financial statements for this meeting.

**ACCOUNTS:**

*Councillor Craigie declared an interest in the payment of accounts approved at the November 14, 2022 meeting which she was absent from, cheque No. 11716 in the amount of \$92.97 and cheque No. 9364 in the amount of \$1,910.17 as the cheques were written to MacKenzie Craigie who is the spouse of Councillor Craigie's son.*

556-22 **CRAIGIE/MOSES** that the list of accounts for approval dated November 25, 2022 cheque No.11744 to 11750 and 11752 to 11776 and online payment confirmation No. 1780, 1782, 1787, 2229, 2230, 2232, 2233, 2234, 2237, 2240, 2245, 2247, 2251, 7300, 7302, 7305, 7306, 7307, 7311, 7312, 7315, 7316, 7317, 7540, 7542, 7546, 7549, 7551, 7553 and 7554 in the amount of \$85,177.72 is approved for payment.

**CARRIED**

557-22 **SIMPSON/HUBBS** that the list of accounts for approval dated November 25, 2022 cheque No.11751 in the amount of \$80.00 is approved for payment.

**CARRIED**

558-22 **CRAIGIE/SIMPSON** that the list of accounts for approval dated November 15, 2022 cheque No.9366 to 9376 and 9378 in the amount of \$10,800.00 is approved for payment.

**CARRIED**

*Councillor Craigie declared an interest in the payment of accounts cheque No. 9377 as the cheque is written to MacKenzie Craigie who is a spouse of Councillor Craigie's son. According to the Municipalities Act, Section 144(3), Councillor Craigie is only obligated to declare the interest but it is not necessary for Councillor Craigie to leave the room as the wage has previously been committed and approved.*

559-22 **HUBBS/MOSES** that the list of accounts for approval dated November 15, 2022 cheque No. 9377 in the amount of \$1,000.00 is approved for payment.

**CARRIED**

560-22 **CRAIGIE/SIMPSON** that the list of accounts for approval dated November 30, 2022 cheque No.9386 to 9397 in the amount of \$30,472.61 is approved for payment.

**CARRIED**

*Councillor Craigie declared an interest in the payment of accounts cheque No. 9398 as the cheque is written to MacKenzie Craigie who is a spouse of Councillor Craigie's son. According to the Municipalities Act, Section 144(3), Councillor Craigie is only obligated to declare the interest but it is not necessary for Councillor Craigie to leave the room as the wage has previously been committed and approved.*

561-22 **MOSES/HUBBS** that the list of accounts for approval dated November 30, 2022 cheque No. 9398 in the amount of \$1,910.17 is approved for payment.

**CARRIED**

562-22 CRAIGIE/MOSES that the list of accounts for approval dated November 28, 2022 cheque No.9379 to 9385 in the amount of \$2,655.21 is approved for payment.

CARRIED

OLD BUSINESS:

563-22 HUBBS/CRAIGIE that Dudley & Company LLP be appointed to conduct the 2022 audit and that Council sign the documents provided by Dudley & Company LLP regarding the 2022 audit.

CARRIED

564-22 HUBBS/SIMPSON that the Administrator is authorized to respond in writing to Ashley Kattler with Paterson Grain that Town Council does not approve the use of the Town owned ditch adjacent to the property of Paterson Grain to be part of Paterson Grain's chemical warehouse containment plan, Town Council's thoughts on the matter is that adjacent land should not be relied upon in a plan and the plan should be to contain the product on the land it is situated or stored on.

CARRIED

565-22 HUBBS/MOSES that the Administrator is authorized to respond to the owner of 107 Johnston Avenue in writing that the Town will not maintain the area known as "Johnston Avenue" adjacent to the 107 Johnston Avenue property as Johnston Avenue is an undeveloped road due to the Highway's Service Road running beside it and giving access to the Johnston Avenue properties.

CARRIED

566-22 HUBBS/MOSES that the Administrator is authorized to respond to the owner of 115 Johnston Avenue in writing that the Town will continue to work with the Department of Highways to resolve parking problems within the Highway Commercial District.

CARRIED

567-22 HUBBS/MOSES that Able Plumbing and Heating Ltd. be hired to supply and install 2 York ZE060 5 ton roof top heating/cooling units at the Memorial Hall to replace the existing units at the quoted cost of \$32,269.00 plus applicable tax.

CARRIED

NEW BUSINESS:

568-22 MOSES/HUBBS that the Bylaw Enforcement Reports to Council – November 15 and 21, 2022 having been reviewed by Council now be filed.

CARRIED

569-22 SIMPSON/MOSES that the Indian Head RCMP News November 14-20, 2022 having been reviewed by Council now be filed.

CARRIED

570-22 HUBBS/SIMPSON that the accounts list attached to and forming part of these minutes in the amount of \$13,455.90 be written off as doubtful accounts as they are all deemed uncollectable.

CARRIED

571-22 SIMPSON/HUBBS that Council approves the creation of a utility easement across the Town owned land known as Lot 10, Block 78, Plan No. FS1787 regarding the water service to the property known as Lot 5-7, Block 78, Plan No. FJ690 and that the 20/20 Geomatics Ltd. quote to complete the easement be accepted as presented.

CARRIED

572-22 MOSES/SIMPSON that the I.H. Communities in Bloom October 25, 2022 meeting minutes having been reviewed by Council now be filed.

CARRIED



573-22 SIMPSON/CRAIGIE that the Council of the Town of Indian Head confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

CORRESPONDENCE

574-22 SIMPSON/CRAIGIE that the following correspondence having been read now be filed:

1. Southeast Regional Library – Trustee Telegraph

CARRIED

COMMITTEE REPORTS

Councillor Simpson reported that Sunbeam Lodge had their Annual General Meeting on Thursday November 17, 2022. Councillor Simpson mentioned that the Sunbeam Lodge Committee is looking at adjusting some of the current restrictions in place with regards to renting units. Restrictions such as age, pets, couples renting a unit etc.

Councillor Simpson talked with Council about vehicles driving on the newly paved trail and if it continues we could see damage occur.

ADJOURNMENT

575-22 MOSES/CRAIGIE that the meeting now adjourn.at 8:47 p.m.

CARRIED

  
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Mayor

  
\_\_\_\_\_  
Administrator