

OCTOBER 25, 2021

The regular meeting of the Council of the Town of Indian Head, in the Province of Saskatchewan, was held in the Memorial Hall located at 421 Grand Avenue on October 25, 2021.

PRESENT:

Mayor Cole, Councillors, Moses, Hubbs, Simpson, Longeau, Assistant Administrator Krissy Longeau and Administrator Cam Thauberger

ABSENT:

Councillors Craigie and Palmer

CALL TO ORDER:

A quorum being present Mayor Cole called the meeting to order at 7:00 p.m.

AGENDA:

489-21 HUBBS/MOSES that the agenda be adopted as amended by adding:

New Business:  
12. A.J.M. Davies Arena Ice Plant

CARRIED

MINUTES:

490-21 LONGEAU/SIMPSON that the minutes of the regular meeting held October 12, 2021 are approved as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DELEGATION:

7:15 p.m. – Indian Head Museum Society – Robyn Jenson

Robyn Jenson who is the Indian Head Museum Society President was welcomed to the meeting. MacKenzie Craigie – Indian Head Facilities Operations Manager also joined the meeting for the 7:15 p.m. delegation. Robyn presented a proposed management plan regarding the Original Fire Hall Building to Town Council. A detailed list of Fire Hall building maintenance/upgrades was included within the proposed management plan. The building maintenance/upgrades were prioritized into categories that consisted of projects to be completed within 1 year, projects to be completed within 2-3 years and finally projects to be completed in 3-5 years. The Indian Head Museum Society is proposing to acquire assistance from the Town's Facilities Operations Manager with regards to completing the proposed projects and overall maintenance of the actual Fire Hall/Museum Building. The Indian Head Museum Society will still be responsible for operating the museum and exhibits etc. but are proposing that there be more involvement from the Town and ultimately the Facilities Operations Manager when it comes to the maintenance on the Fire Hall/Museum Building. A lengthy discussion was had between Robyn Jenson, MacKenzie Craigie and Town Council regarding the proposal. Town Council thanked both Robyn Jenson and MacKenzie Craigie for attending the meeting.



**PUBLIC HEARING:**

No public hearing scheduled for this meeting.

**MONTHLY FINANCIAL STATEMENTS:**

No financial statements prepared for this meeting.

**ACCOUNTS:**

- 491-21 LONGEAU/HUBBS that the list of accounts for approval dated October 22, 2021 cheque No. 10690 to 10706 and 10708 to 10711 and 10713 to 10725 and online payment confirmation No. 5543, 5546, 5547 and 65449637 in the amount of \$290,576.48 is approved for payment.

**CARRIED**

*Councillor Longeau declared an interest in the payment of accounts cheque No. 10707 as the cheque is written to Kristine Longeau who is his spouse. According to the Municipalities Act, Section 144(3), Councillor Longeau is only obligated to declare the interest but it is not necessary for Councillor Longeau to leave the room as the amount has previously been committed and approved.*

- 492-21 MOSES/SIMPSON that the list of accounts for approval dated October 22, 2021 cheque No. 10707 in the amount of \$20.00 is approved for payment.

**CARRIED**

*Councillor Longeau declared an interest in the payment of accounts cheque No. 10712 as he is employed by Pharmasave and left the meeting at 7:01 p.m.*

- 493-21 MOSES/HUBBS that the list of accounts for approval dated October 22, 2021 cheque No. 10712 in the amount of \$10.34 is approved for payment.

**CARRIED**

*Councillor Longeau re-entered the meeting at 7:02 p.m.*

- 494-21 LONGEAU/HUBBS that the list of accounts for approval dated October 15, 2021 cheque No. 8875 to 8881 and 8883 to 8887 in the amount of \$10,650.00 is approved for payment.

**CARRIED**

*Councillor Longeau declared an interest in the payment of accounts cheque No. 8882 as the cheque is written to Kristine Longeau who is his spouse. According to the Municipalities Act, Section 144(3), Councillor Longeau is only obligated to declare the interest but it is not necessary for Councillor Longeau to leave the room as the wage has previously been committed and approved.*

- 495-21 MOSES/SIMPSON that the list of accounts for approval dated October 15, 2021 cheque No. 8882 in the amount of \$1,000.00 is approved for payment.

**CARRIED**

- 496-21 LONGEAU/SIMPSON that the list of accounts for approval dated October 25, 2021 cheque No. 8888 to 8894 in the amount of \$2,323.11 is approved for payment.

**CARRIED**

**OLD BUSINESS:**

- 497-21 MOSES/LONGEAU that after consulting with the Indian Head Golf and Country Club Board, Town Council approves the Golf Course Effluent Water Supply Proposal for Engineering submitted by MPE Engineering Ltd. in the amount of \$19,912 plus applicable taxes.

**CARRIED**

- 498-21 **MOSES/SIMPSON** that the Administrator is authorized to move forward on a Bylaw Prosecution through Provincial Court and that the Administrator is to obtain the services from a Lawyer firm.  
**CARRIED**
- 499-21 **HUBBS/SIMPSON** that the Administrator is authorized to respond to the individual purchasing 537 Johnston Avenue that the deadline to begin construction has been extended to May 15, 2022 and in addition to the extended construction date the said individual must pay for their existing permit by Friday November 12, 2021, follow through on the planned construction from the existing building permit and finally the land is to be transferred from the Town to the said individual once construction related to the existing building permit is complete.  
**CARRIED**
- NEW BUSINESS:**
- 500-21 **LONGEAU/MOSES** that the Bylaw Enforcement Reports to Council October 12 and 20, 2021 having been reviewed by Council now be filed.  
**CARRIED**
- 501-21 **HUBBS/MOSES** that the Town of Indian Head, July 1, 2021 to September 30, 2021 RCMP Report having been reviewed by Council now be filed.  
**CARRIED**
- 502-21 **MOSES/LONGEAU** that Council accepts the quote in the amount of \$18,000.00 plus applicable tax from Westman Tree Service to remove and clean up 12 Dutch Elm Diseased trees.  
**CARRIED**
- 503-21 **HUBBS/SIMPSON** that Town Council approves the recommendation put forth by the Facilities Operations Manager, MacKenzie Craigie to purchase an upright freezer for the Arena Concession Booth in the amount of \$849.99 plus applicable taxes.  
**CARRIED**
- 504-21 **MOSES/HUBBS** that the resignation/retirement letter dated September 28, 2021 submitted by the Branch Librarian at the Indian Head Branch Library be recognized and accepted with the final day of employment being December 31, 2021.  
**CARRIED**
- 505-21 **MOSES/HUBBS** that the Town Office staff are authorized to purchase a gift in the amount of \$399.99 plus applicable tax to be presented to the Branch Librarian upon their retirement.  
**CARRIED**
- 506-21 **SIMPSON/HUBBS** that the Town take on the duties of ice preparation, snow removal and ice maintenance at the outdoor rink as per the Indian Head Lions Club request for the 2021/2022 season.  
**CARRIED**
- 507-21 **MOSES/HUBBS** that the Indian Head Community Development Committee October 7, 2021 meeting minutes having been reviewed by Council now be filed.  
**CARRIED**
- 508-21 **HUBBS/LONGEAU** that Town Council approves a charge of \$20.00 for Notary services conducted by the appointed Town of Indian Head employee.  
**CARRIED**
- 509-21 **MOSES/HUBBS** that Town Council approves the sale of the windbreak panel's located at the Indian Head Transfer Station and that the sale be completed through the local auction company.  
**CARRIED**

510-21 SIMPSON/LONGEAU that the September 2021 Utility Report to Council having been read now be filed.

CARRIED

511-21 MOSES/SIMPSON that the Administrator is authorized to submit a claim into the Town's insurance provider for the failure of the compressor component related to the Arena ice plant.

CARRIED

CORRESPONDENCE

512-21 LONGEAU/SIMPSON that the following correspondence having been read now be filed:

1. SHA – Plumbing Permit Program
2. ARSU ONE – Program Details

CARRIED

COMMITTEE REPORTS

Councillor Hubbs talked with Council about vaccination requirements with regards to adult user groups of the A.J.M. Davies Arena.

Councillor Simpson spoke with Council regarding Sunbeam Lodge and suites that will be available in the near future.

ADJOURNMENT

513-21 SIMPSON/LONGEAU that the meeting now adjourn. 9:09 p.m.

CARRIED

  
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Mayor

  
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Administrator