

JUNE 28, 2021

The regular meeting of the Council of the Town of Indian Head, in the Province of Saskatchewan, was held in the Indian Head Memorial Hall located at 421 Grand Avenue on June 28, 2021.

Oath of Office was declared by newly elected Councillor Longeau and forms part of these minutes.

PRESENT:

Mayor Cole, Councillors, Craigie, Palmer, Hubbs, Longeau, and Administrator Cam Thauberger

ABSENT:

Councillors Moses and Simpson

CALL TO ORDER:

A quorum being present Mayor Cole called the meeting to order at 7:00 p.m.

AGENDA:

- 300-21 HUBBS/PALMER that the agenda be adopted as amended by adding:

Old Business:

4. 2007 Water Well Rehabilitation

CARRIED

MINUTES:

- 301-21 PALMER/LONGEAU that the minutes of the regular meeting held June 14, 2021 are approved as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DELEGATION:

7:15 p.m. – Loraas Disposal – Dale Kozak

Dale Kozak representing Loraas Disposal was welcomed to the meeting. Dale spoke with Town Council regarding the curbside and commercial recycling program Loraas Disposal can provide to the Town of Indian Head. Town Council thanked Dale Kozak for attending the meeting.

- 302-21 PALMER/HUBBS that the discussion on curbside and commercial recycling services provided by Loraas Disposal be tabled.

CARRIED



7:45 p.m. – Indian Head Minor Ball – Trevor Williamson

Trevor Williamson who is a member of the Indian Head Minor Ball Executive Committee was welcomed to the meeting. Trevor talked with Council regarding a proposal from Indian Head Minor Ball to construct a garage package at Jimmy Robison Field. The garage package would be a permanent home for batting cages, would create room for equipment and could be needed storage space for the eventual/possible purchase of an ATV for grooming diamonds. The building would also give storage space for the very valuable portable mounds that were acquired through the Blue Jays grant. The Committee recommends placing the garage between the outfield of Diamond 2 and 3. Diamond 3 is the hardball diamond and will be the one that uses the portable mounds the most. The mounds are very heavy and awkward to carry so storage must be close to these two diamonds. The proposed placement will not interfere with either outfield and the Committee feels the proximity to residential will deter vandalism and theft. The Indian Head Minor Ball Executive Committee has received a commitment from the local Elks Organization to construct the building. Volunteers within Minor Ball will also be helping with shingling, acquiring overhead and man doors at a discounted price, the install of overhead doors and man doors and Cee Bee Trucking is allowing 50% of the concrete pad to be paid after the pour and 50% of the pad to be paid after an Indian Head Minor Ball fundraiser event. Indian Head Minor Ball has the funds to complete the total proposed project. Saying this, Indian Head Minor Ball is asking that the Town of Indian Head pay all costs related to the proposed build as the building will ultimately become a Town of Indian Head asset and then Minor Ball will simply reimburse the Town as payments are made for the total cost of the project. Town Council thanked Trevor Williamson for attending the meeting.

- 303-21 HUBBS/CRAIGIE** that the construction of a garage package to be located at Jimmy Robison Field be approved as described and proposed by Indian Head Minor Ball Executive Committee Member Trevor Williamson.

CARRIED

PUBLIC HEARING:

No public hearing scheduled for this meeting.

MONTHLY FINANCIAL STATEMENTS:

No financial statements prepared for this meeting.

ACCOUNTS:

- 304-21 CRAIGIE/HUBBS** that the list of accounts for approval dated June 25, 2021 cheque No.10382 to 10389 and 10391 to 10410 and online payment confirmation No. 1607, 1610, 1613, 1614, 1615, 1617, 1618, 1623, 1625, 1626, 5042, 5045, 5047, 5048, 5049, 5052, 5053, 5055, 5056, 5058, 5388, 5389, 5390 and 5392 in the amount of \$52,089.15 is approved for payment.

CARRIED

Councillor Craigie declared an interest in the payment of accounts cheque No. 10390 as the cheque is written to MacKenzie Craigie who is a spouse of Councillor Craigie's son and left the meeting at 7:03 p.m.

Councillor Palmer declared an interest in the payment of accounts cheque No. 10390 as the cheque is written to MacKenzie Craigie who is a niece of Councillor Palmer and left the meeting at 7:03 p.m.

- 305-21 HUBBS/LONGEAU** that the list of accounts for approval dated June 25, 2021 cheque No. 10390 in the amount of \$80.00 is approved for payment.

CARRIED

*Councillor Craigie re-entered the meeting at 7:05 p.m.
Councillor Palmer re-entered the meeting at 7:05 p.m.*

- 306-21 **CRAIGIE/PALMER** that the list of accounts for approval dated June 28, 2021 cheque No. 8715 to 8721 in the amount of \$2,175.32 is approved for payment.

CARRIED

OLD BUSINESS:

BYLAW NO. 10--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR ENTERING INTO A TAX EXEMPTION AGREEMENT WITH 102019578 SASKATCHEWAN LTD.

- 307-21 **CRAIGIE/PALMER** that Bylaw No. 10--2021 – A bylaw of the Town of Indian Head in the province of Saskatchewan, to provide for entering into a tax exemption agreement with 102019578 Saskatchewan Ltd. be read a first time.

CARRIED

- 308-21 **HUBBS/LONGEAU** that Bylaw No. 10--2021 be read a second time.

CARRIED

- 309-21 **LONGEAU/PALMER** that Bylaw No. 10--2021 be given a third reading at this meeting.

CARRIED UNANIMOUSLY

- 310-21 **CRAIGIE/HUBBS** that Bylaw No. 10--2021 be read a third time and adopted.

CARRIED

- 311-21 **HUBBS/PALMER** that with the Saskatchewan Government announcement that all remaining COVID-19 restrictions would be lifted on July 11, 2021, including restrictions on gathering sizes and the mandatory masking order, Council approves Indian Head Parade Day to take place on Saturday August 7, 2021 as proposed by the Community Development Officer.

CARRIED

- 312-21 **CRAIGIE/PALMER** that Council accepts the amended pool wage list submitted by the Community Development Officer on June 18, 2021; the proposed increases in wages are due to the fact that increased courses and certifications have been obtained which makes the employees eligible for an increase in wage according to the 2021 Pool Staff Wage policy.

CARRIED

- 313-21 **HUBBS/PALMER** that after review of the quote submitted by Andrews and Sons Drilling for the supply of a well pump, check valve and motor, the Administrator is authorized to confirm the order of one - FPS 20 HP 3 phase 460 volt motor, two - Gould's pump end 8RJHC and two - Flowmatic 6" check valve, one pump and check valve is to be installed in the 2007 water well with the existing motor and one complete set of pump, check valve and motor is to be placed in the well control building to act as a backup for future use.

CARRIED

NEW BUSINESS:

- 314-21 **PALMER/CRAIGIE** that the Bylaw Enforcement Reports to Council June 11 and 16, 2021 having been reviewed by Council now be filed.

CARRIED

- 315-21 **HUBBS/LONGEAU** that agenda item New Business 2. "Naming of Eberts and Water Street Park" be tabled.

CARRIED

- 316-21 **CRAIGIE/HUBBS** that Carson Ede be hired as the full time 2021 Public Works Summer Student at a wage of \$15.00 per/hr with \$8.59 per/hr out of the \$15.00 per/hr being subsidized through the Canada Summer Jobs program and that Carson Ede's start date is Monday July 5, 2021 and the end date of the summer employment is Friday August 27, 2021.

CARRIED

317-21 **LONGEAU/HUBBS** that Sharlyze Cotton be hired to the position of part time Summer Program Leader at a wage of \$15.00 per/hr with the materials for the summer programming as well as the Program Leader wage are part of the Community Initiatives Fund grant the Town received in the amount of \$5,000.00 and that Sharlyze Cotton's start date is Monday July 5, 2021 and the end date of the summer employment is Friday August 13, 2021.

CARRIED

318-21 **HUBBS/PALMER** that the June 28, 2021 revised Committees of Council document be accepted as presented by Mayor Cole and form part of these minutes.

CARRIED

319-21 **CRAIGIE/PALMER** that the Municipal Taxes be waived in 2021 at 401 Dewdney Street, 505 Otterloo Street, 631 Grand Avenue, 732 Bell Street and 801 Buxton Street as a way to recognize non-profit groups that provide valuable services to the Town of Indian Head.

CARRIED

320-21 **HUBBS/LONGEAU** that the 2021 minimum municipal tax applied to all parking stalls located at Sunview Place Condo, 912 Otterloo Street be removed as the minimum tax applied to each parking stall is due to an error within the Munisoft Town Accounting software.

CARRIED

321-20 **HUBBS/CRAIGIE** that newly elected Councillor Longeau be appointed as a signing officer for the Town of Indian Head and that past Councillor Johner be removed as a signing officer for the Town of Indian Head.

CARRIED

322-21 **PALMER/LONGEAU** that the May Utility Report to Council having been reviewed now be filed.

CARRIED

323-21 **PALMER/HUBBS** that the Administrator is authorized to complete the "Consent to Access and Perform Work" agreement between the Town of Indian Head, the Southeast College and Clifton Engineering Group Inc. to have monitoring wells drilled on Town property in the 700 Block of Otterloo Street and also six-inch diameter flush mount monitoring well casing protectors installed at borehole locations to protect the monitoring wells.

CARRIED

CORRESPONDENCE

324-21 **PALMER/LONGEAU** that the following correspondence having been read now be filed:

1. Karin Dayton – Commemorative Marker
2. Peter Julian – Banning Symbols of Hate Act
3. Town of Vermillion – Condolence Letter

CARRIED

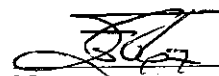
COMMITTEE REPORTS

No Committee Reports.

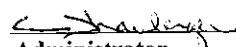
ADJOURNMENT

325-21 **HUBBS/CRAIGIE** that the meeting now adjourn. 8:57 p.m.

CARRIED



Mayor



Administrator

FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, Nathan Longeau, having been elected to the office of Councillor in the Town of Indian Head,


DO SOLEMNLY PROMISE AND DECLARE THAT :

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I am qualified to hold the office to which I have been elected;
- 3 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office;
- 4 I have read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other Act and by the council;
- 5 I will:
 - (a) perform the duties of office imposed by *The Municipalities Act* and any other Act or law and by the council;
 - (b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
 - (c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other Act and by the council.

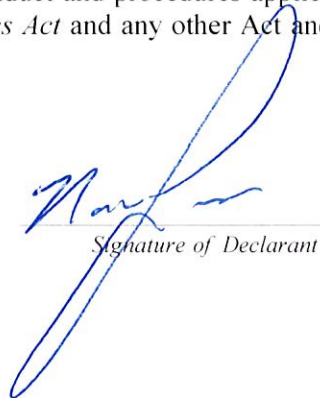
DECLARED before me at

Indian Head, Saskatchewan

this 28 day of June, 2021.


A Commissioner for Oaths for Saskatchewan,
a Notary Public, municipal administrator, etc.
(as the case may be)

My commission expires _____


Signature of Declarant

COMMITTEES OF COUNCIL

Exhibit "A" To Council Minutes of June 28, 2021

**FINANCE &
ADMINISTRATION**

Councillor - Lisa Craigie Chairman
Armand Palmer
Melissa Moses
Al Hubbs
Chris Simpson
Nathan Longeau
Mayor - Steven Cole

**PUBLIC WORKS &
MAINTENANCE**

Councillor - Armand Palmer Chairman
Chris Simpson
Nathan Longeau
Mayor - Steven Cole

**RECREATION , FACILITIES &
CULTURE**

Councillor - Melissa Moses Chairman
Chris Simpson
Al Hubbs
Mayor - Steven Cole

**PROTECTION, SANITATION &
BYLAW ENFORCEMENT**

Councillor - Al Hubbs Chairman
Chris Simpson
Lisa Craigie
Mayor - Steven Cole

**PROMOTION & DEVELOPMENT
(CDC)**

Councillor - Nathan Longeau Chairman
Al Hubbs
Lisa Craigie
Mayor - Steven Cole

**SENIOR HOUSING &
TRANSPORTATION**

Councillor - Chris Simpson Chairman
Lisa Craigie
Melissa Moses
Mayor - Steven Cole

HEALTHCARE

Councillor - Lisa Craigie Chairman
Armand Palmer
Al Hubbs
Mayor - Steven Cole

**MUNICIPAL HERITAGE &
CONSERVATION**

Councillor - Nathan Longeau Chairman
Melissa Moses
Armand Palmer
Mayor - Steven Cole

SIGNING OFFICERS

Administrator and Mayor or Council



DEPUTY MAYORS

January & February	Councillor - Craigie
March & April	Councillor - Palmer
May & June	Councillor - Moses
July & August	Councillor - Longeau
September & October	Councillor - Hubbs
November & December	Councillor - Simpson

A handwritten signature in black ink, appearing to be the initials 'AF' or similar, located in the bottom right corner of the page.

FINANCE & ADMINISTRATION

Responsible for:

- Approval of all accounts to be paid
- All insurance and bonds
- All staff - job descriptions, salary negotiations and staff supervision
- Recommend changes to sewer and water rates
- Council remuneration
- Budgets and mill rates
- Zoning Appeal Board
- All items pertaining to administration or finance for the Town such as briefs to the Local Government Board
- Office maintenance and supplies

PUBLIC WORKS & MAINTENANCE

Responsible for:

- Construction & maintenance of all streets, sidewalks, street identification, and traffic control signs and street lighting
- All surface drainage & culverts
- Maintenance of public works equipment & shop tools
- Town Shop Maintenance
- Operation and maintenance of the sewer and water system
- Cemetery maintenance
- Fire Hydrants
- Oversee and report on the operation records and the logs on a monthly basis in accordance with the requirements of section 43(2) of *The Water Regulations*
- Develop Waterworks Emergency Response Plan

RECREATION, FACILITIES & CULTURE

Responsible for:

- Skating Rink Maintenance & Activities
- Parks Maintenance & Activities
- Memorial Hall Maintenance & Activities
- Swimming Pool Maintenance & Activities
- Library
- Liaison for any recreational or culture boards
- Communities in Bloom - Lisa Craigie

PROTECTION, SANITATION & BYLAW ENFORCEMENT

Responsible for:

- Royal Canadian Mounted Police for Indian Head
- Fire Department
- EMO Organization
- Garbage & Recycling Collection
- Transfer Station
- Animal, Pest & Control
- Weed Control & Nuisance Bylaw
- Bylaw Enforcement

PROMOTION & DEVELOPMENT (CDC)

Responsible for:

- Residential, business & industrial development
- Land sales & lease
- Community promotion & advertising
- Public relations, social functions & goodwill gesture etc.
- Communication of Council information to the public

SENIOR HOUSING & TRANSPORTATION

Responsible for:

- Sunbeam Lodge - Chris Simpson
- Accessible Transportation Van
- Affordable senior housing

HEALTHCARE

Responsible for:

- Partnership with the local R.M.
- Attract and retain Doctors and Nurse Practitioners
- Work with the Regina Qu'Appelle Health Region Boards

MUNICIPAL HERITAGE & CONSERVATION

Responsible for:

- Museum Board - Armand Palmer
- Bell Barn Board - Melissa Moses and/or Al Hubbs
- Historic site declarations

