

NOVEMBER 22, 2021

The regular meeting of the Council of the Town of Indian Head, in the Province of Saskatchewan, was held in the Memorial Hall located at 421 Grand Avenue on November 22, 2021.

PRESENT:

Mayor Cole, Councillors, Craigie, Moses, Hubbs, Longeau, Assistant Administrator Krissy Longeau and Administrator Cam Thauberger

ABSENT:

Councillors Palmer and Simpson

CALL TO ORDER:

A quorum being present Mayor Cole called the meeting to order at 7:00 p.m.

AGENDA:

- 531-21 CRAIGIE/MOSES that the agenda be adopted as presented.

CARRIED

MINUTES:

- 532-21 MOSES/CRAIGIE that the minutes of the regular meeting held October 25, 2021 are approved with an amendment made to resolution 528-21 changing the venue for the Town Christmas party held on Friday December 3, 2021 from the Memorial Hall to the Grand Theatre.

CARRIED

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DELEGATION:

7:15 p.m. – Indian Head Public Library Board

Colleen Reynard and Heather Miller representing the Indian Head Public Library Board were welcomed to the meeting. Colleen presented to Council on items the Library Board would like to see in the future with regards to building improvements. Colleen talked in detail about the amount of programs her and the Library have offered in the past and the new programming requirements that must be followed in 2022 and into the future. The current square footage of the library is 1,156 square feet, an area of 2,400 square feet is the standard to serve the current population of Indian Head and surrounding area. With the announcement of Colleen Reynard retiring as the Indian Head Library Branch Librarian at the end of 2021, Mayor Steven Cole thanked Colleen for her many years of dedicated service she has provided to the residents of Indian Head and the surrounding area. Town Council thanked both Colleen Reynard and Heather Miller for attending and presenting at the meeting.

- 533-21 HUBBS/LONGEAU that agenda item "Indian Head Library Board" be tabled.

CARRIED



PUBLIC HEARING:

No public hearing scheduled for this meeting.

MONTHLY FINANCIAL STATEMENTS:

No financial statements prepared for this meeting.

ACCOUNTS:

- 534-21 **CRAIGIE/HUBBS** that the list of accounts for approval dated November 19, 2021 cheque No.10767 to 10771 and 10773 to 10778 and 10780 to 10797 and online payment confirmation No. 9806 and 9807 in the amount of \$86,713.36 is approved for payment.

CARRIED

Councillor Craigie declared an interest in the payment of accounts cheque No. 10772 as the cheque is written to MacKenzie Craigie who is a spouse of Councillor Craigie's son. According to the Municipalities Act, Section 144(3), Councillor Craigie is only obligated to declare the interest but it is not necessary for Councillor Craigie to leave the room as the amount has previously been committed and approved.

Councillor Longeau declared an interest in the payment of accounts cheque No. 10779 as the cheque is written to Kristine Longeau who is his spouse. According to the Municipalities Act, Section 144(3), Councillor Longeau is only obligated to declare the interest but it is not necessary for Councillor Longeau to leave the room as the amount has previously been committed and approved.

- 535-21 **MOSES/HUBBS** that the list of accounts for approval dated November 19, 2021 cheque No. 10772 and 10779 in the amount of \$100.00 is approved for payment.

CARRIED

- 536-21 **CRAIGIE/LONGEAU** that the list of accounts for approval dated November 15, 2021 cheque No. 8908 to 8914 and 8916 to 8918 and 8920 in the amount of \$9,650.00 is approved for payment.

CARRIED

Councillor Longeau declared an interest in the payment of accounts cheque No. 8915 as the cheque is written to Kristine Longeau who is his spouse. According to the Municipalities Act, Section 144(3), Councillor Longeau is only obligated to declare the interest but it is not necessary for Councillor Longeau to leave the room as the wage has previously been committed and approved.

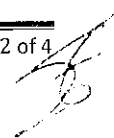
Councillor Craigie declared an interest in the payment of accounts cheque No. 8919 as the cheque is written to MacKenzie Craigie who is a spouse of Councillor Craigie's son. According to the Municipalities Act, Section 144(3), Councillor Craigie is only obligated to declare the interest but it is not necessary for Councillor Craigie to leave the room as the wage has previously been committed and approved.

- 537-21 **MOSES/HUBBS** that the list of accounts for approval dated November 15, 2021 cheque No. 8915 and 8919 in the amount of \$2,000.00 is approved for payment.

CARRIED

- 538-21 **CRAIGIE/HUBBS** that the list of accounts for approval dated November 22, 2021 cheque No. 8921 to 8927 in the amount of \$2,323.11 is approved for payment.

CARRIED



OLD BUSINESS:

- 539-21 HUBBS/CRAIGIE that the position of Indian Head Emergency Measures Organization Coordinator be added to the job description of the Indian Head Community Development Officer and that the position be taken on by the current Indian Head Community Development Officer - Meagan McEwen and that Meagan McEwen be compensated at a rate of \$300.00 per month for taking on the position of Indian Head Emergency Measures Organization Coordinator with a start date of December 1, 2021. **CARRIED**
- 540-21 MOSES/LONGEAU that the Administrator is authorized to coordinate the removal of the vehicles from the property known as 919 Water Street which was acquired by the Town through the tax enforcement process and the Administrator is authorized to advertise a tender for the demolition of the buildings located on 919 Water Street. **CARRIED**
- 541-21 CRAIGIE/LONGEAU that Town Council accept the Sunbeam Creek Walking Trail Revitalization Project Management proposal put forward by MPE Engineering Ltd. in the amount of \$21,278 (not including taxes). **CARRIED**

NEW BUSINESS:

- 542-21 CRAIGIE/HUBBS that the Bylaw Enforcement Reports to Council November 10, 2021 having been reviewed by Council now be filed. **CARRIED**
- 543-21 LONGEAU/MOSES that the November 1-7, 2021 Indian Head RCMP news having been reviewed by Council now be filed. **CARRIED**
- 544-21 LONGEAU/MOSES that the Administrator is authorized to purchase rims and winter tires to be installed on the 2019 Ram Promaster 3500 Accessibility Van. **CARRIED**
- 545-21 MOSES/HUBBS that the Indian Head Communities in Bloom October 27, 2021 meeting minutes having been reviewed by Council now be filed. **CARRIED**
- 546-21 CRAIGIE/LONGEAU that the Mayor and Administrator are authorized by Council to execute the service agreement with Western Municipal Consulting LTD. to obtain Western Municipal Consulting LTD. for annual appeal board services. **CARRIED**
- 547-21 LONGEAU/MOSES that agenda item "New Business 6. Grand Theatre – Canopy Request" be tabled. **CARRIED**
- 548-21 LONGEAU/HUBBS that a custom rate of \$50.00 per application of salt and sand on private commercial property be set and that an additional charge of \$50.00 per half yard of salt and sand be charged after the first half yard application. **CARRIED**
- 549-21 MOSES/HUBBS that the Indian Head Community Development Committee November 4, 2021 meeting minutes having been reviewed by Council now be filed. **CARRIED**
- 550-21 LONGEAU/MOSES that the October 2021 Utility Report to Council having been read now be filed. **CARRIED**

551-21 LONGEAU/CRAIGIE that Council sign the documents provided by Dudley & Company LLP regarding the 2021 audit.

CARRIED

CORRESPONDENCE

552-21 HUBBS/LONGEAU that the following correspondence having been read now be filed:

1. SUMAssure – policy rate adjustment
2. Indian Head Wolseley News – new ownership
3. SUMA Group Benefits - newsletter

CARRIED

COMMITTEE REPORTS

Councillor Craigie updated Council as to when the Communities in Bloom Committee will submit their financial statements and budget documents to assist Town Council in preparing the 2022 Town budget.

Mayor Cole talked with Council regarding the site inspection him and Reeve James Woidyla conducted with Rod Vance regarding the installation of the new red tin on the Fire Hall. Mayor Cole informed Council that Cadets are meeting in person again on Monday nights therefore future scheduled Council meetings will be held back in the Town Office Council Chambers located at 419 Grand Avenue.

ADJOURNMENT

553-21 HUBBS/MOSES that the meeting now adjourn. 8:22 p.m.

CARRIED



Mayor



Administrator