

APRIL 12, 2021

The regular meeting of the Council of the Town of Indian Head, in the Province of Saskatchewan, was held in the Indian Head Memorial Hall located at 421 Grand Avenue on April 12, 2021.

PRESENT:

Mayor Cole, Councillors, Craigie, Palmer, Hubbs, Simpson, Johner, Assistant Administrator Amy Railton and Administrator Cam Thauberger

Councillor Moses entered the meeting at 7:07 p.m.

ABSENT:

None.

CALL TO ORDER:

A quorum being present Mayor Cole called the meeting to order at 7:00 p.m.

AGENDA:

- 157-21 HUBBS/CRAIGIE that the agenda be adopted as presented.

CARRIED

MINUTES:

- 158-21 JOHNER/SIMPSON that the minutes of the regular meeting held March 22, 2021 are approved as circulated.

CARRIED

- 159-21 HUBBS/SIMPSON that the minutes of the special meeting held March 29, 2021 are approved as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DELEGATION:

No delegation scheduled for this meeting.

PUBLIC HEARING:

No public hearing scheduled for this meeting.

MONTHLY FINANCIAL STATEMENTS:

No financial statements prepared for this meeting.



ACCOUNTS:

- 160-21 **CRAIGIE/SIMPSON** that the list of accounts for approval dated April 9, 2021 cheque No.10207 to 10240 and online payment confirmation No. 388, 390, 392, 394, 398, 401, 403, 408, 409, 412, 2874, 2877, 2879, 2880, 2883, 2884, 2885, 2886, 2888, 2890, 3208, 3209, 3210, 3211, 3213, 3215, 3218, 3221, 3222, 3224, 6169, 6170, 6171, 6172, 9293, 9294, 9297 and 9299 in the amount of \$123,840.10 is approved for payment. **CARRIED**
- 161-21 **CRAIGIE/JOHNER** that the list of accounts for approval dated March 31, 2021 cheque No. 8623 to 8634 in the amount of \$26,061.80 is approved for payment. **CARRIED**

OLD BUSINESS:

- 162-21 **HUBBS/PALMER** that Council approves the Six Year Capital Works Plan – 2021 – 2026 as presented and that the Six Year Capital Works Plan – 2021 – 2026 be used as a guide for Council to follow regarding future capital projects throughout 2021 – 2026. **CARRIED**

Councillor Palmer declared an interest in agenda item Old Business 6. "Proposed Commercial Subdivision – Parcel C, Plan No. 102238455 and Lot 4, Block 82, Plan No. 60R15369 follow up/update letter" and agenda item OLD Business 7 "Bylaw No. 4--2021 - Zoning Amendment" as the subdivision and Zoning Amendment involves an employer and left the meeting at 7:30 p.m.

Councillor Simpson declared an interest in agenda item Old Business 6. "Proposed Commercial Subdivision – Parcel C, Plan No. 102238455 and Lot 4, Block 82, Plan No. 60R15369 follow up/update letter" and agenda item OLD Business 7 "Bylaw No. 4--2021 - Zoning Amendment" as the subdivision and Zoning Amendment involves an employer of his spouse and left the meeting at 7:30 p.m.

BYLAW NO. 4--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD, IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW NO. 10--2015, KNOWN AS THE ZONING BYLAW.

- 163-21 **CRAIGIE/JOHNER** that Bylaw No. 4--2021 – A bylaw of the Town of Indian Head, in the Province of Saskatchewan to amend Bylaw No. 10--2015, known as the Zoning Bylaw be read a first time. **CARRIED**

Councillor Palmer re-entered the meeting at 7:32 p.m.

Councillor Simpson re-entered the meeting at 7:32 p.m.

- 164-21 **HUBBS/SIMPSON** that Town Council accept the Swimming Pool Renovation Project Management proposal put forward by MPE Engineering Ltd. in the amount of \$31,961 (not including taxes). **CARRIED**

- 165-21 **PALMER/CRAIGIE** that Council approves the Closure Plan – Town of Indian Head Landfill put forth by Tetra Tech Canada Inc. and that the said plan be forwarded on to the Ministry of Environment for review and approval. **CARRIED**

- 166-21 **JOHNER/HUBBS** that Council approves the 2020 Annual Groundwater Monitoring Report - Town of Indian Head Landfill put forth by Tetra Tech Canada Inc. and that the said report be forwarded on to the Ministry of Environment for review and approval. **CARRIED**

NEW BUSINESS:

167-21 PALMER/SIMPSON that the Bylaw Enforcement Reports to Council – March 17, 23, 26 and 30, 2021 and April 6, 2021 having been reviewed by Council now be filed. **CARRIED**

168-21 JOHNER/SIMPSON that the Indian Head RCMP News – March 15-21, 2021 and March 22-29, 2021 having been reviewed by Council now be filed. **CARRIED**

169-21 HUBBS/SIMPSON that the mill rate be set at 7.88 for the 2021 tax year. **CARRIED**

170-21 PALMER/JOHNER that the 2021 proposed Education Mill Rates having been reviewed by Council now be filed. **CARRIED**

BYLAW NO. 5--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR MINIMUM AMOUNTS OF MUNICIPAL TAX ON PROPERTY WITH IMPROVEMENTS WITH RESPECT TO REIDENTIAL, COMMERCIAL AND INDUSTRIAL CLASSES.

171-21 HUBBS/JOHNER that Bylaw No. 5--2021 – A bylaw of the Town of Indian Head in the Province of Saskatchewan to provide for minimum amounts of municipal tax on property with improvements with respect to residential, commercial and industrial classes be read a first time. **CARRIED**

172-21 SIMPSON/CRAIGIE that Bylaw No. 5--2021 be read a second time. **CARRIED**

173-21 PALMER/MOSES that Bylaw No. 5--2021 be given third reading at this meeting. **CARRIED UNANIMOUSLY**

174-21 CRAIGIE/JOHNER that Bylaw No. 5--2021 be read a third time and adopted. **CARRIED**

BYLAW NO. 6--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW NO. 6--2019, A BYLAW TO REGULATE WASTE AND RECYCLING COLLECTION.

175-21 PALMER/SIMPSON that Bylaw No. 6--2021 – A bylaw of the Town of Indian Head in the Province of Saskatchewan to amend Bylaw No. 6--2019, a Bylaw to regulate waste and recycling collection be read a first time. **CARRIED**

176-21 MOSES/CRAIGIE that Bylaw No. 6--2021 be read a second time. **CARRIED**

177-21 HUBBS/JOHNER that Bylaw No. 6--2021 be given third reading at this meeting. **CARRIED UNANIMOUSLY**

178-21 JOHNER/PALMER that Bylaw No. 6--2021 be read a third time and adopted. **CARRIED**

BYLAW NO. 7--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW NO. 5--1986, A BYLAW TO ESTABLISH AND CONTROL A CEMETERY.

179-21 MOSES/JOHNER that Bylaw No. 7--2021 – A bylaw of the Town of Indian Head in the Province of Saskatchewan to amend Bylaw No. 5--1986, a Bylaw to establish and control a cemetery be read a first time. **CARRIED**

- 180-21 CRAIGIE/HUBBS that Bylaw No. 7--2021 be read a second time. **CARRIED**
- 181-21 SIMPSON/JOHNER that Bylaw No. 7--2021 be given third reading at this meeting. **CARRIED UNANIMOUSLY**
- 182-21 PALMER/SIMPSON that Bylaw No. 7--2021 be read a third time and adopted. **CARRIED**
- 183-21 HUBBS/PALMER that the Indian Head Community Development Committee March 4, 2021 Meeting Minutes having been reviewed by Council now be filed. **CARRIED**
- 184-21 PALMER/HUBBS that Council accepts the proposed pool staff list and wages for the 2021 swimming pool season put forward by the Community Development Officer. **CARRIED**
- 185-21 JOHNER/PALMER that the 2021 Community Initiatives Fund grant approval supporting the Indian Head "Staycation" Summer Programming in the amount of \$5,000.00 having been reviewed by Council now be filed. **CARRIED**
- 186-21 SIMPSON/CRAIGIE that the 2021 Communities in Bloom registration fee be paid in full by the Town of Indian Head. **CARRIED**
- 187-21 HUBBS/CRAIGIE that the Transfer Station facility operate free of charge for yard refuse items such as leaves, grass clippings, pruning of tree debris etc. to Town of Indian Head residents on Saturday May 8, 2021 and Sunday May 9, 2021; businesses profiting from taking loads to the Transfer Station will still be required to pay Transfer Station fees during this time and the Transfer Station Supervisor is able to hire up to two additional staff members to help with the two free transfer station days and the additional staff members will be paid by the Town at the same hourly rate as the Transfer Station Supervisor. **CARRIED**
- 188-21 HUBBS/PALMER that Council agrees to sell the western 10 feet portion of Lot 2, Block H, Plan G5543 to the owner of Lot 3, Block H, Plan G5543 for \$4,000 plus GST and that the owner of Lot 3, Block H, Plan G5543 be responsible for completing and paying for the subdivision of the western 10 feet portion of Lot 2, Block H, Plan G5543. **CARRIED**
- 189-21 SIMPSON/PALMER that the Indian Head Librarian's 2020 Annual Report having been reviewed by Council now be filed. **CARRIED**
- 190-21 JOHNER/SIMPSON that the Indian Head Library Board AGM Meeting Minutes – March 18, 2021 having been reviewed by Council now be filed. **CARRIED**
- 191-21 HUBBS/SIMPSON that TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll	72000	L 20-BLK/PAR 5A-PLAN D5772 EXT 0 Lot 31-BLK/PAR 5A-PLAN 101376693 EXT 34	Title No.	150814278 150814267
Roll	80000	Lot C-BLK/PAR 6-PLAN 62R42954 EXT 0	Title No.	151093403
Roll	195000	Lot 13-BLK/PAR 18-PLAN 27449 EXT 0 Lot 14-BLK/PAR 18-PLAN 27449 EXT 0	Title No.	149801878 149801890
Roll	293000	Lot 6-BLK/PAR 28-PLAN OLD434 EXT 0	Title No.	141753977
Roll	393000	Lot 1-BLK/PAR 34-PLAN 49544 EXT 0 Lot 2-BLK/PAR 34-PLAN 49544 EXT 0	Title No.	107568579 107568591

Roll	406000	Lot 10-BLK/PAR 35-PLAN 27449 EXT 0 Lot 11-BLK/PAR 35-PLAN 27449 EXT 6	Title No.	125102719 125102674
Roll	481000	Lot 1-BLK/PAR 43A-PLAN 27449 EXT 0	Title No.	147561127
Roll	718000	Lot 5-BLK/PAR 81-PLAN 68R33801 EXT 0 Lot 6-BLK/PAR 81-PLAN 68R33801 EXT 0	Title No.	149537829 149537852
Roll	857000	Lot A-BLK/PAR B-PLAN 67R25887 EXT 0 Lot B-BLK/PAR B-PLAN 67R25887 EXT 0	Title No.	143580056 143580157
Roll	888000	Lot 2-BLK/PAR D-PLAN 27449 EXT 0 Lot 10-BLK/PAR D-PLAN 101373173 EXT 14	Title No.	138845098 138845122 <u>CARRIED</u>

192-21 SIMPSON/PALMER that the Waterworks Emergency Response Planning Policy be adopted by Council as proposed.

CARRIED

193-21 CRAIGIE/JOHNER that the Quality Assurance and Quality Control Policy for Waterworks be adopted by Council as proposed.

CARRIED

BYLAW NO. 8--2021 - A BYLAW OF THE TOWN OF INDIAN HEAD IN THE PROVINCE OF SASKATCHEWAN TO REGULATE AND CONTROL THE OWNERSHIP AND POSSESSION OF CATS WITHIN THE TOWN.

194-21 SIMPSON/HUBBS that Bylaw No. 8--2021 – A bylaw of the Town of Indian Head in the Province of Saskatchewan to regulate and control the ownership and possession of cats within the Town be read a first time.

CARRIED

195-21 HUBBS/MOSES that Bylaw No. 8--2021 be read a second time.

CARRIED

196-21 PALMER/JOHNER that Bylaw No. 8--2021 be given third reading at this meeting.

CARRIED UNANIMOUSLY

197-21 CRAIGIE/HUBBS that Bylaw No. 8--2021 be read a third time and adopted.

CARRIED

198-21 SIMPSON/CRAIGIE that agenda item New Business 22. “Bylaw No. 9--2021 – Amend a Bylaw to Regulate the Operation of Vehicles” be tabled.

CARRIED

**National Public Works Week
May 16 – 22, 2021
“Stronger Together”
Town of Indian Head Proclamation**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **the Town of Indian Head**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **the Town of Indian Head** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **Steven Cole, Mayor of the Town of Indian Head**; do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **the Town of Indian Head** (to be affixed),

Done at **Memorial Hall of the Town of Indian Head, Saskatchewan** this 12th day of April 2021.

[SEAL]

By the Mayor
Steven Cole

CORRESPONDENCE

199-21 **PALMER/JOHNER** that the following correspondence having been read now be filed:

1. UMAAS – Update March 2021

CARRIED

COMMITTEE REPORTS

Councillor Palmer talked with Council about the traffic flow at the junction of the 56 Highway and the Highways Service Road. Councillor Palmer indicated signage showing Highway #1 can be accessed by continuing traveling west on the Highways Service Road could be a way to assist the traffic flow in the area. The Administrator is going to look into this request.

Councillor Moses explained to Council that the Indian Head Hospital is now considered a COVID Hospital and is currently listed as having a COVID outbreak.

Mayor Cole talked with Council about COVID-19 in and around Indian Head.

ADJOURNMENT

200-21 **JOHNER/SIMPSON** that the meeting now adjourn. 8:22 p.m.

CARRIED



Mayor



Administrator